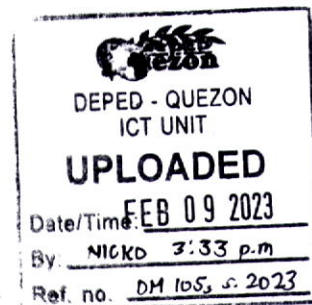




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



08 February 2023

**DIVISION MEMORANDUM**

**DM No. 105, s. 2023**

**CALL FOR RESEARCH PROPOSALS FOR THE EIGHT BASIC EDUCATION  
RESEARCH FUND (BERF) CYCLE**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
District/School Research Coordinators  
All Others Concerned

1. With reference to the **Regional Memorandum No. 47, s. 2023** [Call for Research Proposals for the Eight Cycle of Basic Education Research Fund (BERF)], this Office through the School Governance and Operations Division (SGOD) advises all researchers to submit their research proposals to the Division Office by uploading their file to **[tinyurl.com/8thBERF23](https://tinyurl.com/8thBERF23)** not later than **February 20, 2023**.
2. All proposals shall be uploaded on the folders [found in the provided link] based on the research agenda category and/or cross-cutting theme of the research.
3. All templates required upon submission of the research proposals can be downloaded through **[bit.ly/BERFTemplates2023](https://bit.ly/BERFTemplates2023)**.
4. Please be advised all research proposals shall undergo review and screening in the Division through the Schools Division Research Committee (SDRC). All researches endorsed by the SDRC to the Regional Office shall be communicated through a separate Memorandum.
5. For further details on the general guidelines on the submission, please see attached Memorandum.
6. Immediate dissemination of this Memorandum is desired.

DEPEDQUEZON-TM-SDS-04-009-003



***"Creating Possibilities, Inspiring Innovations"***

**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

**Trunkline #:** (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321

**Email Address:** [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)

**Website:** [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



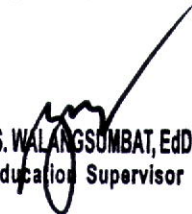
Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

---

FOR:

**ELIAS A. ALICAYA JR., EdD** ✓  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

BY:

  
**LORENA S. WALANGSOMBAT, EdD.**  
Chief Education Supervisor

sgo02/08/2023

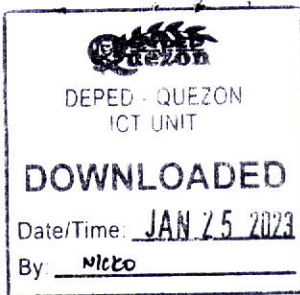
DEPEDQUEZON-TM-SDS-04-009-003

---

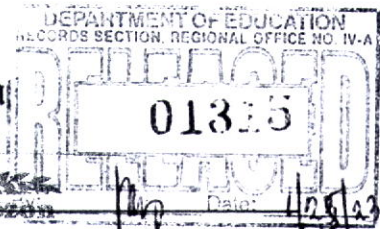


***"Creating Possibilities, Inspiring Innovations"***

**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
**Trunkline #:** (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
**Email Address:** quezon@deped.gov.ph  
**Website:** www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



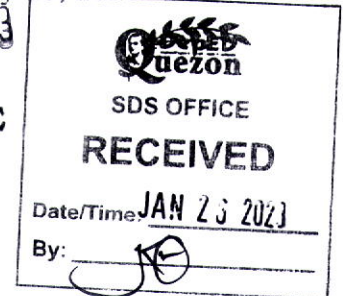
**Regional Memorandum**  
No. 47, s. 2023

SGOD January 23, 2023

**RECEIVED**

JAN 21 2023

Date/Time: Jan 21 2023



**CALL FOR RESEARCH PROPOSALS FOR THE  
EIGHTH CYCLE OF BASIC EDUCATION  
RESEARCH FUND (BERF)**

To **Schools Division Superintendents  
Functional Division Chiefs**

1. With reference to DepEd Order No. 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), this Office through the Policy, Planning and Research Division (PPRD) hereby calls for the eighth cycle BERF research proposals. This DepEd Order aims to promote the culture of research and to improve support mechanisms for research such as funding, partnerships, and capacity building and improve the fund-sourcing mechanisms, and reinforce the link of research to education processes through research dissemination, utilization, and advocacy respectively.
2. Deadline of submission of research proposals will be on March 3, 2023, through this link <http://bit.ly/8thCycleBERFProposals>. The link can only be accessed by the Senior Education Program Specialists for Planning and Research (SEPS-PR). Please use this format: name/division/research theme. Example: Juan Dela Cruz/Cavite Province/Governance.
3. Enclosed is the General Guidelines for the Eighth Cycle BERF Implementation for your reference and guidance.
4. For inquiries and clarifications, please contact Jona M. Malonzo at (02) 8682-5773 loc. 470.
5. Wide and immediate dissemination of this memorandum is desired.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

pprd/jmm



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)  
Document Inquiry : <https://r4a-teadoc.com/inquire>



## Enclosure to RM 47 s. 2023

### General Guidelines for the Eighth Cycle BERF Implementation

PPRD-RM-2023-47 Regional Research Committee (RRC) is mandated to manage research initiatives at the regional level based on the Research Management Guidelines (RMG) and is responsible to provide directions on research initiatives through the national and local Basic Education Research Agenda, and other identified priority research areas in the region. The Regional Office shall release a memorandum announcing the Call for Submission of Research Proposals to the respective Schools Division Offices.

2. The Schools Division Superintendents through their Schools Division Research Committees (SDRC) spearheads the dissemination and provide the proper direction among research proponents on the submission and of the research proposals. A technical panel composed of members of the RRC and SDRC facilitate the review of the proposals.
3. Interested researchers must prepare their research proposals based on the format in Research Management Guidelines (DO 16, s. 2017). Downloadable templates are available through <http://bit.ly/BERFTemplates2023>.
  - 3.1 Research Application Form
  - 3.2 Action Research Proposal Template
  - 3.3 Basic Research Proposal Template
  - 3.4 Declaration of Anti-Plagiarism
  - 3.5 Declaration of Absence of Conflict of Interest
  - 3.6 Cost Estimates Approval Form
4. Researchers must submit a 10-12-paged research proposal (soft copy) to the Schools Division Offices c/o Schools Division Research Committee (SDRC) Secretariat on or before February 20, 2022.
5. The research proposals will be evaluated using the following criteria:
  - (a) alignment to the research agenda (**teaching and learning, governance, child protection, human resource development, gender and development, inclusive education and DRRM**) of the Department which specifically focuses on the issues and concerns anchored to the pillars and strategies of the Division Education Development Plan and Learning Recovery Plan.
  - (b) practicability and feasibility of the cost estimates and timeline/Gantt chart;
  - (c) capability of the proponent to conduct the study;
  - (d) clarity, importance, precise outputs and impacts of the study;
  - (e) comprehensive, rigorous and results bound methodology.
6. The Schools Division Research Committee (SDRC) likewise reviews and ensures that the proposed research proposals are aligned with the research agenda of the Department of Education.

7. Once approved, the Regional Office issues a memorandum with the name of the proponents, research title, and schools division for a virtual research proposal presentation.
8. The proponent is required to present his/her study virtually to the selected technical panel of experts. The purpose of such proposal presentation is to provide technical assistance to the proponents in conducting the research.
9. Proponents of the research must follow guidelines set by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) and the Department of Health (DOH) in the conduct of the study. As stated in the DepEd Order No. 26, s. 2021, Amendment to DepEd Order No. 16, s. 2017 (Research Management Guidelines), all data gathering procedures must be conducted remotely. Should the researcher opted to make use of face to face interaction for gathering data, he/she and her selected respondents must be fully aware of the risk classification of the research setting and follow local government issuances and guidelines pertinent to promotion of health and safety within the locality. If allowed, he/she together with the selected respondent/s must exercise wearing masks and proper social distancing measures as necessitated.
10. The proponent/s will be given six (6) months (for action research) and one (1) year (for basic research) to conduct the study, after which, it will be presented again to the same technical panel for the final review.
11. The proponent is required to submit a full paper to the Regional Office thru the Policy, Planning, and Research Division. The PPRD then convene the Regional Research Committee (RRC) to ensure that the full papers conform to the standards to be endorsed to the National Research Committee/Central Office.